



Modification Request

Request Type: Building () Landscaping () Both ()

Submit your request to the Board member responsible for Buildings and/or Landscaping.

Owner: _____ **Date:** _____
Address: _____ **Phone:** _____

Modification requested (*Be specific. Include pictures and/or drawings*):

Reason for Request:

Who will do the work? _____

Who will bear the costs? **Owner ()** **Association ()**

Does this affect another co-owner? **Yes ()** **No ()**

If yes, who _____

The Co-owner acknowledges and agrees that any penetration of the roof or exterior walls required to accomplish this request become the Co-owner's responsibility for any future damages attributable to such penetration. This responsibility transfers with the ownership of the property and the new owner will be notified of such modifications.

Board Action: **Approved ()** **Denied ()** **Delayed ()**

Reasons for Board Decisions/Conditions of Approval:

Board Member Signature: _____

Date of Action: _____